



## **Job Title**

House Mentor(s)

## **Summary**

The House Mentor(s) will lead and participate in a variety of duties assisting youth (ages 18-24) in maintaining affordable and safe housing in a 3:11 unit. They will provide live-in mentoring and support to a group of young people who have experienced homelessness and are transitioning to healthy interdependence.

## **Responsibility and Duties**

Programming responsibilities include planning and leading intentional community building events throughout the year which advance the mission of 3:11 Youth Housing. Also responsible for scheduling and conducting weekly house meals with youth.

Work involves being accessible and available to mentor students in all aspects of the transition to adulthood including but not limited to; life skills, money management, faith, relationships, healthcare, food preparation, and conflict resolution. Connect with youth advocate (via phone, email or in person) at least one time per month to ensure coordination of services and effective communication with youth.

This position involves being available for emergency situations and having the ability to consult with youth advocate or director when necessary. Ensure that youth abide by the 3:11 Youth Housing Handbook and implement protocol concerning cleaning checks, alcohol and drug use, overnight guests, and safety and security of residents.

Meet with Program Director for support and to ensure quality of programming and engage with other house mentors on a monthly basis. Work also involves orienting all residents to the program and providing supportive services, as needed, to promote participants' self sufficiency, integration into the community, and permanency in housing; performing administrative tasks aligned with 3:11 Youth Housing intake and exit protocol.

Adheres to professional standards of confidentiality at all times; protects the rights of clients and limits discussion regarding clients, staff and organizational business to appropriate channels. Maintains the highest standards of ethical conduct and practice in day to day interaction with clients and the community. Maintains openness to supervision through periodic meetings and consultation with immediate supervisor.

## **Required Qualifications**

1. Bachelor's degree in Social Work or a related field OR sufficient experience working with youth in this demographic.
2. Knowledge of community resources and counseling/social work practices with youth ages 18-24.
3. Experience working with youth in crisis.

4. Excellent written and verbal communication skills.
5. Ability to establish rapport with young people.
6. Ability to motivate others towards achieving goals.
7. Ability to work independently with a strong sense of focus, a non-judgmental demeanor, willingness to walk alongside youth as they process their transitions, and a clear sense of boundaries.
8. Understanding of the difference between transactional change and transformational ministry.
9. Ability to work in a variety of settings with culturally-diverse youth and communities.
10. Desire to impact the lives of youth through an intentional living situation and creating a structured, supportive environment.

### **Preferred Qualifications**

Spanish language proficiency a plus.

Bachelor's degree in social work or similar area of study is preferred.

### **Office Environment**

This list is not exhaustive and may be supplemented as necessary.

This role routinely uses standard office equipment such as computers, phones, copy machine, file cabinets and printers. May be required to travel to community events, housing inspections, off-site trainings or other events as assigned.

While performing the duties of this job the employee is regularly required to talk, hear, sit, stand, walk, use hands & fingers, reach and lift up to 25lbs unassisted.

3:11 Youth Housing is an Equal Opportunity Employer.